



Republic of the Philippines  
Department of Education  
REGION XII  
SCHOOLS DIVISION OF SARANGANI

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## INVITATION TO BID FOR

# *Meals, Venue and Accommodation for Division Office Year-End Performance Evaluation cum Planning for CY2024 and Awarding Ceremony for Division Office Personnel Awardees*

1. The *Department of Education-Sarangani Division*, through the *2023 Division MOOE Fund* intends to apply the sum of *NINE HUNDRED THIRTY-FIVE THOUSAND PESOS (Php 935,000.00)* being the ABC to payments under the contract for the *Meals, Venue and Accommodation for Division Office Year-End Performance Evaluation cum Planning for CY2024 and Awarding Ceremony for Division Office Personnel Awardees 2023-09-0065* broken down as follows:

Unit	Item Description	Quantity	Unit Cost	Total Cost
Pax	<p><b>Live-in (Accommodation)</b></p> <ul style="list-style-type: none"><li>*can cater 181 participants</li><li>* can accommodate 3 pax per room.</li><li>* promote strict health and safety protocol is response to COVID19.</li></ul> <p><b>Venue:</b></p> <ul style="list-style-type: none"><li>* 3 function Halls</li><li>-One (1) big function hall for the plenary session that can cater 181 participants during the plenary session and 2 function hall which will be used during the breakaway session of the three (3) functional division</li><li>* 6 wireless microphones</li><li>* Registration table</li><li>*Strong wifi connection (200 mbps) that can accommodate 181 participants simultaneously for the online activities</li><li>*Standby waiter and sound operator</li><li>*Free flowing coffee</li><li>*With in General Santos City, Free and wide parking space</li><li>* No obstructing pillars</li></ul>	181	5,000.00	905,000.00

	<p>*with flower decoration in the stage  * stage decoration (2 Tarpaulin (4x8 landscape), flower, X-mas lights, x-mas decoration &amp; flowers.</p> <p><b>Food:</b>  <b>Day 1</b></p> <ul style="list-style-type: none"> <li>• <b>AM Snacks:</b> Cheese Burger &amp; soft drinks</li> <li>• <b>Lunch:</b> Garlic Chicken with sufficient sauce, afritadang manok, sotanghon with chicken liver with fresh fruits (watermelon &amp; lakatan) rice.</li> <li>• <b>PM Snacks:</b> spaghetti with toasted bread &amp; soft drinks</li> <li>• <b>Diner:</b> beefsteak, fishfillet, beef afritada (fresh fruits (watermelon, lakatan)rice</li> </ul> <p><b>Day 2:</b></p> <ul style="list-style-type: none"> <li>• <b>Breakfast:</b> fried egg, hotdog, fried chicken</li> <li>• <b>AM Snacks:</b> chicken sandwich&amp; soft drinks</li> <li>• <b>Lunch:</b> Fried chicken, chopsuey with chicken liver, quail egg, beefsteak with fresh fruits (watermelon &amp; lakatan) rice.</li> <li>• <b>PM Snacks:</b> cheese burger &amp; soft drinks</li> <li>• <b>Diner:</b> Garlic Chicken with sufficient sauce, afritadang manok, sotanghon with chicken liver with fresh fruits (watermelon &amp; lakatan) rice.</li> </ul> <p><b>Day 3:</b></p> <ul style="list-style-type: none"> <li>• <b>Breakfast:</b> beefsteak, beef afritada, sotanghon with chicken liver with fresh fruits (watermelon &amp; lakatan) rice.</li> <li>• <b>AM Snacks:</b> chicken sandwich&amp; soft drinks</li> <li>• <b>Lunch:</b> garlic chicken, chopsuey with chicken liver, quail egg, beefsteak with fresh fruits (watermelon &amp; lakatan) rice.</li> <li>• <b>PM Snacks:</b> cheese burger &amp; soft drinks</li> </ul>			
unit	<b>LED Wall</b>		30,000.00	30,000.00
	<b>Date of Activity:</b> December 2023			
			<b>Grand Total</b>	<b>935,000.00</b>

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Education-Sarangani Division** now invites bids for the above Procurement Project. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders)

3. Bidding will be conducted through open competitive bidding procedures using a non- discretionary “**pass/fail**” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

- a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 14, 2023 to October 10, 2023**; from the given address below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos (1,000.00)**

6. The **Department of Education-Sarangani Division** will hold a Pre-Bid Conference<sup>1</sup> on **September 26, 2023; 10:30 A.M.** thru virtual platform Microsoft Teams which is open to all interested prospective bidder. Please inquire at the given contact person and numbers below for the link and other concerns.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **October 10, 2023; 9:00 A.M.**  
Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **October 10, 2023;9:01 A.M.** thru blended platform face-to- face and online for Bids and Awards Committee, Technical Working Group Members and BAC Secretariat at **DepEd New Division Conference Room, Capitol Compound, Alabel, Sarangani Province** while virtual platform Microsoft Teams to all prospective bidders and bidders’ representatives who choose to attend the activity

10. The **Department of Education-Sarangani Division** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

**FELIPE B. TUYOGON, JR.**

*Department of Education-Sarangani Division  
Capitol Compound, Alabel, Sarangani Province  
Tel No./Telefax No. 083-508-2039  
Mobile No. 09229763957  
Procurement.sarangani@deped.gov.ph*

  
**NERISSA A. ALFAFARA, CESE**  
*BAC Chairperson*

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<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference